

2022 WINTER CLASS INFORMATION & FAQs

South Carolina Children's Theatre endeavors to be a place where young people are empowered, encouraged, and at home. The Board of Directors and Staff of SCCT are committed to creating this experience of inclusion and belonging for all young people. We are dedicated to being an organization that represents the uniqueness in our community and where all children and adults are welcomed, embraced, and feel safe in our theatre and programs. Enrollment in SCCT classes is open to children ages 3 through 12th grade. Registrants ages 3-5 must be fully potty-trained. Any questions or needs regarding SCCT classes can be addressed with SCCT Registrar Jill Wolf at 864.235.2885 or by email at jill@scchildrenstheatre.org.

LOCATION SCCT

Most classes take place at South Carolina Children's Theatre at 153 Augusta Street. The entrance is around the back of the building. Pull into our parking lot and veer right for Drop Off or Pick Up to the curbside lane. Or park in our lot and look for the DROP OFF sign at the colorful awning leading to the Education Door which is where classes enter.

REGISTRATION and NOTIFICATIONS

Registration begins November 1st, 2021. To register online, please visit scchildrenstheatre.org and click on the CLASSES tab, and scroll down to WINTER CLASSES 2022. Online payment must be made with a credit card. You may also register by phone on Mondays, Tuesdays and Thursdays between 10:00 AM-2:30 PM. Following registration, you will receive a confirmation email as well as a reminder email the week before your class starts. Please pay close attention to the details of your class.

DROP-OFF/PICK-UP PROCEDURES

SCCT staff is prepared to accept students 5 minutes before class start time. Beginning at that time, you may pull through the car line and drop your child off, or park and escort them to the Education door. If you see a sign that says "PLEASE WAIT HERE TO DROP OFF" that means we are not yet ready to receive students, so please wait till the sign is turned to indicate "DROP OFF." On the first week of classes, a staff member will be at the curb to distribute Parking Passes to be used for the whole semester.

Students will be walked out to the car pick up line at the end of their class or you may park and meet them in the Education Lobby or on the sidewalk. Please line up for your class pickup no earlier than 5 minutes before your class end time—we have multiple classes releasing throughout the day and a fairly small area for cars to line up without blocking traffic on Augusta Street. Simply park in our lot until it is time to line up or there is room for you. Please do not block the entrance/exit lanes as other cars may be coming to Drop Off for a later class. **NO STUDENTS WILL BE ALLOWED TO WALK TO A PARKED CAR UNACCOMPANIED**, or to leave the property unescorted without an email from the parent directly to the teacher permitting this.

PARKING

Our Parking Lot is a Pay Lot except for SCCT Students WITH a Parking Pass displayed. You will be given a Parking Pass on your first day and it is specific to that day of week during class hours. Unattended cars parked in the lot without a Parking Pass appropriate to the day of week/time of day, will be ticketed (\$70). You are certainly allowed to park in the lot to wait for your child during classes, or display the Parking Pass and enjoy the West End. If you need a Parking Pass, please ask for one at check-in the first week or at the Education Door thereafter.

WHAT TO WEAR/BRING

Students should dress comfortably in clothes that allow for free movement. Dresses are not recommended and light layers are ideal. No flip flops or clogs please! Shoes should easily stay on feet and not impede movement. Water bottles are encouraged and some teachers will request students to bring a notebook & pencil.

ATTENDANCE

If you know in advance that your child will be absent, please email the instructor. If you will miss the first day, please notify SCCT Registrar Jill Wolf. Because each class builds on skills and activities from the previous week, absences affect preparation for the sharing. There are no refunds or make-up classes for days your student is absent.

PARENT ATTENDANCE & SHARING

Parents and siblings are allowed into the Education Lobby during class times (though not allowed in the actual classrooms). We will still bring students out the curb for pick-up for those parents who don't come inside.

As the Winter Semester is only 6 weeks long and the classes are themed, we will not do end of session sharing videos unless the instructor opts to. S/he will email the class regarding end of semester plans.

SPECIAL NEEDS

There is a field on the online registration form to list allergies and any other special needs. You may also email specifics to your instructor (when you receive your reminder email a week before your class) of any medical conditions, allergies (especially food allergies), learning/processing issues or special needs that were listed on your registration. Open communication with families helps us create a successful environment for every student. In order to best serve your actor, this information is required for every class, every semester so that each teacher (or their substitutes) have the information available to them.

REFUNDS/CANCELLATIONS

If you cancel no later than 10 days before your first class, tuition less a \$30 class cancellation fee will be refunded. If you cancel less than 10 days before class begins, no refund or credit will be issued. Fees for classes cannot be transferred to other sessions. SCCT reserves the right to cancel classes that have not met enrollment minimums before the first class. Classes, faculty, and schedule are subject to change.